NORTHAMPTONSHIRE RECORD SOCIETY
INVESTMENT POLICY

1. Background

The objects of the Northamptonshire Record Society include the editing and publication of original documents and other material relating to the history of the ancient county of Northampton. There needs to be sufficient income to make this possible. In addition to the revenue generated by subscription income from the Society's members, the Society has a long-term endowment which is invested in a balanced portfolio of investments.

2. Investment Powers

The Society has wide investment powers and exercises a general power of investment as defined in the Charity Commission's guidance document for trustees "CC14 – Charities and Investment Matters: A guide for Trustees".

This policy therefore has regard to:

- Charities and investment matters: a guide for trustees (CC14) - https://www.gov.uk/government/publications/charities-and-investment-matters-a-guide-for-trustees-cc14
- "How to Write and Investment Policy for Your Charity" - https://www.cafonline.org/charities/investments/writing-investment-policy
- The need for prudent use of the charity's funds and of the time provided by volunteers

3. Portfolio objectives

The objective of the portfolio is to maintain the capital in real terms, whilst providing income to support the Society's publications programme and other expenditure. The portfolio is managed on a fully diversified basis, both in its underlying assets and with two different managers in order to minimise risk, whilst achieving the objects of the Society.

4. Liquidity

The Society will retain sufficient liquidity in reserves to sustain a minimum level of expenditure as set out separately in the Reserves Policy. This is required to ensure that the Society can meet its potential liabilities and to allow scope for making agile use of suitable unanticipated opportunities.

5. Investment Managers

a) To achieve the balance, spread and diversification of risk, the Society has confirmed the appointment of the following managers:

   I. CCLA COIF Investment and Deposit Funds
   II. M&G Charifund

b) The Trustees consider that the managers should prioritise capital growth over income generation (the Trustees accepting that part of capital growth will be income generation and the reinvestment of that income).

c) The allocation of the Society's assets between the investment managers, was:

CCLA COIF Funds £209,421 (60.72%);

M&G Charifund £135,475 (39.28%);

as of the year ending 31st December 2024.

6. Benchmarks

The overriding requirement for the portfolio is to generate income whilst maintaining the real spending value of the capital.

CCLA COIF Funds are benchmarked against: ARC Steady Growth Charity Index; a composite comparator index (comprising MSCI World Index, Market iBox, Gilts Index, MSCI UK Monthly Property and SONIA); CPI plus 5%.

M&G Charifund is benchmarked against: FTSE all-Share Index; IA Equity Income Sector; Retail Prices Index.

7. Ethical Investing

The Northamptonshire Record Society has not itself adopted specific ethical exclusions on investment, however the investment funds appointed by the Society have the following ethical constraints:

CCLA funds avoid: Indiscriminate weaponry; tobacco producers; >10% revenue from the production of adult entertainment; > 10% revenue from online gambling; companies in breach of UN Global Compact and MSCI most severe controversies; fossil fuel extraction; sovereign debt issued by oppressive regimes.

M&G Charifund negative screens/exclusions: coal; controversial weapons; adult entertainment; gambling; tobacco.

8. Reporting

Details of the performance of the Society's investments are reported each year in its annual accounts and in the Annual Report, which are presented at the Annual General Meeting.

9. Monitoring

a) The Trustees shall, together with appropriate advice from the Society's auditors and investment managers as may be necessary, monitor the performance of all the Society's investments to ensure that an appropriate risk profile is maintained as between the Society's investments placed with investment managers and cash deposits.

b) The Trustees shall also keep under review the performance of the investment managers and, in particular, the F&GP Committee will every 12 months formally review their performance and make recommendations to the Trustees.

c) This Investment Policy was adopted by the Trustees on 3rd April 2025. It will be reviewed by the Trustees every 12 months. It will be presented to the 2025 Annual General Meeting, and thereafter any material changes to the Policy will be reported to future Annual General Meetings.

Adopted May 2025